

PATINA & PETALS

FULL PLANNING AND DESIGN

The full plan and design is for the couples who want us to take them through the entire wedding planning journey, hand select a trusted team of creatives and vendors, provide unlimited advice and manage every small detail! We will constantly be working on having your dream wedding become reality, ensuring that you are on schedule and on budget for your big day! After our first meeting, we will create a custom proposal tailored to your specific needs. Then, we will begin our planning process and schedule design and budget meetings to hone in on more of your story, style and needs. From there we will begin selecting vendors that fit your vision, as well as figure out logistics and details. We can even help you plan your engagement party, bachelorette party and bridal shower!

As the big day approaches, we will do a venue walkthrough and arrange a final details meeting where we will discuss seating charts, finalize layouts and create a timeline for your vendors, bridal party and family! The week of your wedding we will become the main point of contact for all vendors . On the day you marry your best friend we will ensure your vision comes to life so that you can focus on creating celebrating and cherishing this special time.

PRE-WEDDING FESTIVITIES

*U*nlimited communication via phone calls and emails to ensure your peace of mind and a cohesive vision throughout the planning process

*F*our formal 60-minute in-person or video call messages from a design meeting, a budget meeting, a final details meeting, to a venue walk through meeting

*C*ustom wedding budget development and monitoring

*S*etup of wedding website

*D*evelop design of custom style guide for clients and creative partners, including mood, textures, floral inspiration, decor, and food to ensure a cohesive, professionally-executed overall design

*C*reation of wedding planning timeline including a breakdown of monthly goals to ensure a smooth process

*V*endor sourcing and selection assistance

*R*eview and provide guidance on contracts executed by the client with all vendors

*R*ehearsal dinner planning and oversight

*W*edding etiquette guidance to make every detail appropriate and delightful for you and your guests

MONTH OF EVENT

*W*edding timeline creation

*D*istribute final payments as requested

*F*inal vendor contact to confirm all details

*C*reate and distribute a master itinerary for vendors delivered via email

*C*reate and distribute a master itinerary for bridal party

*W*edding ceremony rehearsal coordination (two hour maximum)

WEDDING DAY

*U*p to ten hours of coordination on your wedding day

*T*wo event planners on-site to ensure the schedule is maintained and your day is stress free

*E*nsure all vendors are fulfilling obligations stated in their contracts

*M*ake sure bridal party and family are where they need to be throughout event and on schedule

*P*rovide bridal emergency kits just in case there are any road bumps

*O*versee implementation of design and decor at ceremony and reception sites

*E*vent styling, setting and placement of all key ceremony and reception items such as: escort cards, programs, menus, guest book, toasting glasses, cake serving pieces, place cards as listed in finals details forms, etc.

*E*nsure all final vendor payments are delivered on the day of your wedding

*L*ine-Up and cue family and bridal party for the ceremony at the appropriate time

*E*nsure guests are properly routed to cocktail hour/reception

*O*rganize line-up for the grand entrance and exit

*C*ue DJ or designated person throughout reception activities

*O*versee reception teardown

*M*akes sure necessary items and decor are organized, packed and sent with you at the end of the night